



600 E. Ocean Blvd., #1001 ▪ Long Beach, CA ▪ 90814  
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**CONTRACT FOR SERVICES**

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_, between ATS Documents Service, Inc. (“ATS”), having its principal place of business at 600 E. Ocean Blvd., #1001, Long Beach, CA 90814, and \_\_\_\_\_ (“Notary”), having a principal place of business at \_\_\_\_\_.

1. **Independent Notary Status.** It is the express intention of the parties that Notary is an independent Notary and not an employee, agent, joint venturer or partner of ATS. Nothing in this agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between ATS and Notary or any employee or agent of Notary. Both parties acknowledge that Notary is not an employee for state or federal tax purposes. Notary shall retain the right to perform services for others during the term of this agreement.

2. **Services to be Performed by Notary.** Notary agrees to perform notary services as an independent contractor for a fee to be agreed upon by the parties. Notary shall have the sole right to decline or accept an assignment.

3. **Method of Performing Services.** Notary will determine the method, details, and means of performing the above-described services. ATS shall have no right to, and shall not, control the manner or determine the method of accomplishing Notary's services except as to deadlines and specific instructions of ATS's clients.

4. **Expenses.** Notary shall be responsible for all costs and expenses incident to the performance of services for ATS, including but not limited to, all costs of supplies provided by Notary, all fees, fines, licenses, bonds or taxes required of or imposed against Notary and all other of Notary's costs of doing business. ATS shall be responsible for no expenses incurred by Notary in performing services for ATS.

5. **Worker's Compensation Insurance.** Notary agrees to provide worker's compensation insurance for Notary's employees and agents and agrees to hold harmless and indemnify ATS for any and all claims arising out of any injury, disability, or death of any of Notary's employees or agents.

6. **Indemnification of Liability.** Notary shall indemnify and hold ATS harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Notary or Notary's assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property.

7. **Taxes.** Notary is responsible for paying all required state and federal taxes and, in particular, ATS will not withhold FICA (Social Security) from Notary's payments, ATS will not make state or federal or unemployment insurance contributions on Notary's behalf; ATS will not withhold state or federal income tax from payment to Notary; ATS will not make disability insurance contributions on behalf of Notary; and ATS will not obtain worker's compensation insurance on behalf of Notary.

8. **Governing Law.** This agreement will be governed by and construed in accordance with the laws of California.

Executed at \_\_\_\_\_, on the date and year first above written.

\_\_\_\_\_  
SSN or Taxpayer ID Number of Notary

NOTARY:

\_\_\_\_\_  
ATS:

By \_\_\_\_\_